

DATE: January 23, 2004

TO: County Emergency Management Directors

FROM: Ron Kasperski, State Hazardous Materials Officer

SUBJECT: **Course Recruitment: CAMEOfm – Computer-Aided Management of Emergency Operations – NT208**

Wisconsin Emergency Management will sponsor the course entitled **CAMEOfm – Computer-Aided Management of Emergency Operations – (NT208)** on **April 20-22, 2004**. The course will be conducted at **Volk Field, Camp Douglas, WI** beginning at 8:00 a.m. on Tuesday, April 20th, and will conclude at approximately 4:30 p.m. on Thursday, April 22, 2004. The course will be delivered by Louisiana State University, Academy of Counter-Terrorist Education. Dress is casual.

CAMEOfm is a system of software applications used to plan for and respond to chemical emergencies. It is one of the tools developed by EPA's Chemical Emergency Preparedness and Prevention Office (CEPPO) and the National Oceanic and Atmospheric Administration (NOAA) to assist front-line chemical emergency planners and responders. CAMEOfm can be used with other computer applications to access, store, and evaluate information critical for developing emergency plans. In addition, CAMEOfm supports regulatory compliance by helping users meet the chemical inventory reporting requirements of the Emergency Planning and Community Right-to-Know Act (EPCRA), and it can be used with other software packages to display EPA environmental databases and demographic/economic information. The CAMEOfm system integrates a chemical database and a method to manage the data, an air dispersion model, and a mapping capability sharing critical information in a timely fashion.

We request that you recruit attendees from within your emergency management community who would benefit from this training, such as Law Enforcement, Emergency Medical Services, Emergency Management, Fire Service, Hazmat Responders, Public Works, Governmental Administrative, Public Safety Communications, Health Care and Public Health.

If you will be traveling more than **50 miles one way**, and do not wish to commute, we will provide lodging for participants at Volk Field. WI Emergency Management will pay for lodging costs and meals; however the cost of travel and any other incidental expenses associated with your stay is the responsibility of the individual (or their organization).

Please have prospective participants complete the attached registration form, and mail/fax the form to your Regional Office no later than **MARCH 20, 2004**. Additional administrative information will be provided in a letter of confirmation to be sent when the course roster has been finalized.

Thank you for helping us bring emergency management training to your community. If you should have any questions, or need further information, please call your Regional Director, or Ron Kasperski, State HazMat Officer, at (608) 242-3228, or fax: (608) 242-3247.

Encl: Registration Form

cc: Wisconsin Emergency Management Staff
Wisconsin Emergency Management Regional Offices
Hazardous Materials Regional Teams
Jan Grunewald
Financial Specialist

REGISTRATION INFORMATION

**CAMEOfm: COMPUTER-AIDED MANAGEMENT OF
EMERGENCY OPERATIONS – (NT208)**

APRIL 20-22, 2004

VOLK FIELD

Please complete the information below and send it to your County Director by March 19, 2004. County Directors must submit this registration to their Region Office no later than March 20, 2004. Due to the demand for emergency management training, we recommend that you submit your applications as soon as possible (Reproduce this sheet locally for additional people.)

NAME _____ SIGNATURE _____

(PRINT CLEARLY)

TITLE _____ AGENCY _____

SOCIAL SECURITY NUMBER _____

(MUST BE PROVIDED TO REGISTER)

HOME ADDRESS _____

CITY: _____ ZIP _____ COUNTY _____

WORK PHONE # _____ FAX #: _____ E-MAIL _____

State Privacy Provision

Authorization: Wisc Stats 166.03 and E.O. 9397.

Disclosure: Disclosure of personal information is voluntary; however, nondisclosure may result in delay in processing your application. Secondary

Purpose: In accordance with Wisconsin Privacy Provision 15.04(m) Wisc Stats, the personal information you provide may be used for purposes other than for which it was collected.

LODGING INFORMATION

_____ I live within 50 Miles, and do not need a room

_____ I live over 50 miles away; please reserve a room on the following nights:

(PLEASE CIRCLE THE NIGHTS THAT YOU NEED A ROOM)

MONDAY, APRIL 19, 2004

TUESDAY, APRIL 20, 2004

WEDNESDAY, APRIL 21, 2004

Do you require any special accommodations for a physical disability?

SIGNATURE OF COUNTY EM DIRECTOR/DATE OF RECEIPT: _____

SIGNATURE OF REGIONAL DIRECTOR/DATE OF RECEIPT: _____